



Rules for the Child Contact Centre

It is important that everyone is aware of any rules we have at our Centre. Volunteers should all be informed in their induction and the families should be told before they start using our Centre.

The following rules are also listed in the NACCC Information leaflet for parents and carers:

- Parents are responsible for the safety and supervision of the children at all times while at the Centre.
- No child may be left without a parent in attendance.
- A child may only be taken from the Centre during a visit if this is stated on the referral form, or with the written consent of both parents.
- Relatives and friends can only attend if they are named on the referral form.
- There must be no arguing in front of the children. Abusive or aggressive behaviour and racist or other offensive remarks will not be tolerated. Any visitor acting in such a way will be asked to leave.
- Anyone under the influence of or carrying alcohol/drugs will not be allowed onto the premises.
- We have a no smoking policy.
- All mobile phones must be silent/switched off/not used whilst contact is taking place (*except as a camera under observation of a volunteer*), so that full attention is on the children.
- Video or still photography is only permitted with the permission of the resident parent/guardian and under the direction of Co-ordinator/Team Leader. We do not allow portable computers.
- We have no facilities for pets, so please do not bring them.
- Please tell us if you make other arrangements for contact or if you will not be coming on a particular day.
- As our concern is for the children, we reserve the right to ask parents to leave if their conduct is such that the atmosphere becomes unpleasant.

*Please do enjoy your visit to this contact centre and
enjoy spending time with your child.*